

---

# **Council Procedure Rules – Executive Leader and Cabinet Form of Executive**

## **Report by the Head of Democratic and Central Services**

---

### **1. BACKGROUND**

- 1.1 Members may recall that at the September and November meetings, the Council considered proposals for a change in the form of executive to an Executive Leader and Cabinet in accordance with the Local Government and Public Involvement in Health Act 2007.
- 1.2 The Council resolved to change its governance arrangements with effect from 8th May 2011. This decision necessitated a series of alterations to the Constitution to accommodate both the change in title of the Leader and the fact that the Executive Leader will become responsible for the discharge of all of the executive functions of the Council.
- 1.3 Council Procedure Rule 20.2 provides that "any motion to add to, vary or revoke the Council's Rules of Procedure, will, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council."
- 1.4 As the changes to the Council's democratic arrangements required some amendments to the Council Procedure Rules, these were moved, seconded and adjourned without discussion, to this meeting of the Council.
- 1.5 The changes required to the Council Procedure Rules contained within the District Council's Constitution are set out in the Appendix to this report.

### **2. RECOMMENDATION**

- 2.1 **Accordingly, the Council is recommended to approve the changes to the Council Procedure Rules contained in the Constitution as listed in the Appendix to this report.**

### **BACKGROUND DOCUMENTS**

#### **Constitution**

**Minutes of Council meetings held on 29th September and 3rd November 2010**

**Contact Officer:** Christine Deller, Democratic Services Manager  
☎ 01480 388007

This page is intentionally left blank

## APPENDIX

### EXECUTIVE LEADER AND CABINET: CHANGES TO PART 4 OF THE CONSTITUTION – COUNCIL PROCEDURE RULES

#### "5 PART 4 - RULES OF PROCEDURE COUNCIL PROCEDURE RULES

5.1 In sub-paragraph 1.1 (vi), the deletion of the word 'Leader' and its replacement with the word 'Executive Leader'.

5.2 The deletion of sub-paragraph 1.1 (vii) (appointment of Deputy Leader).

5.3 In sub-paragraph 2 (v), the deletion of the words 'Leader, Deputy Leader' and their replacement with the words 'Executive Leader, Deputy Executive Leader'.

*As above.*

5.4 In sub-paragraphs 8.1, 8.2, 8.3 and 8.5, the deletion of the word 'Leader' and its replacement with the words 'Executive Leader'.

*As above.*

5.5 In sub-paragraphs 12.1 and 12.2, the deletion of the word 'Leader' and its replacement with the words 'Executive Leader'.

*As above.*

5.6 In paragraph 23, the deletion of the words 'Leader, Deputy Leader' and their replacement with the words 'Executive Leader, Deputy Executive Leader'.

*As above.*

5.7 In paragraph 28, the deletion of the words 'the Cabinet' and its replacement with the word 'an'.

5.8 In paragraph 28, the addition of the following words after the first sentence 'The Executive Leader may vary the membership of the Cabinet at any time and may fill any vacancy that arises.'

*The Executive Leader will be responsible for appointing the Cabinet.*